

**THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED**

(A Govt. of India Enterprise)

P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Orissa)

Telephone No. : 06767-275530, 275218, 276131

Regd. Office: Plot No. 271, Ground floor, Bidyut Marg, Shastri Nager, UNIT-IV,  
Bhubaneswar, Odisha-75001

**NOTICE INVITING TENDER (NIT)**

**Tender Notice NO. : OMDC/ Q.C /2023-24/02**

**DATE: 28 / 02 /2024**

Limited sealed tenders in prescribed format in two parts i.e. Techno- Commercial and Price bid are invited from reputed Public analyst having experience & expertise in “Sampling & analysis work of Iron Ore(ROM, finished products, fines & stack sampling) of our Bagiaburu Mines of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA).”

**Name & Address of the Bidder:** \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

**SIGNATURE OF ISSUING OFFICER**

**SIGNATURE OF THE BIDDER**

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DATE: 28 / 02 / 2024

**CHAPTER – I****1. INFORMATION TO THE BIDDERS:**

Limited Sealed Tenders in prescribed format in two parts i.e. Techno- commercial bid and price are invited from reputed Public analyst having experience & expertise in Sampling & analysis work of Iron Ore ( ROM, finished products, fines and stack sampling )at our Bagiaburu Mines on day to day basis (regular) of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO-THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA).”

**2. SALIENT FEATURES OF THE BID:**

Sl.	Particulars	Detailed of Tender
i.	<b>Bid Enquiry No.</b>	<b>OMDC/ Q.C /2023-24/02 Dated: 28 / 02 /2024</b>
ii.	<b>Name of the Work/Description of the Work</b>	Day to day(regular) sampling & Analysis of Iron Ore Finished products of Bagiaburu Mines of The OMD/ Ltd, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA) .
iii.	<b>Available of tender documents</b>	<a href="http://www.birdgroup.co.in">www.birdgroup.co.in</a> & CPP Portal
iv.	<b>Date of Issue of Bid Documents</b>	<b>29/02/2024 to 06/03/2024</b>
v.	<b>Date of Submission of Bid Documents</b>	<b>Up to 06 / 03 /2024 Time: 3.30 P.M</b>
vi.	<b>Date of Opening of Technical Bid &amp; price Bid</b>	<b>Up to 06 / 03 /2024 Time: 4.00 P.M</b>
vii.	<b>Contract Period</b>	02 months from date of issue of work order /LOI
viii.	<b>Earnest Money Deposit</b>	<b>Rs.5,000/- (Rupees Five Thousand only )</b>

Sd/  
BUSINESS HEAD

# THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED

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## CHAPTER-II

### SPECIAL CONDITIONS

#### **1. SCOPE OF WORK: (As per BIS norm / standards)**

To conduct day to day sampling & analysis work of Iron Ore finished products ( Crushed CLO, Screened 10-40mm, Crushed fines & screened fines & stack sampling etc) at our Bagiaburu Iron Ore Mines, 21.52 Ha. Area.

To draw samples & to determine physical size & Fe% of above finished products on day to day (regular) basis. The Collection of samples from Crusher site & Screening Plant site will be conducted during operation period.

1. One Crusher Plant : i) 10-40 mm CLO (finished product)  
ii) Crushed Fines (finished product)
2. One Screen Plant: i) 10-40 mm (Screened Ore) (finished product)  
ii) Screened Fines, (finished product)

The agency has to collect samples in every two hours each during operation period of Crusher plant & Screening Plant at Bagiaburu Mines. The sampling and analysis result with report should be submitted within one day.

All the sampling work shall be undertaken in presence of OMDC representatives at mines.

The agency has to prepare the sample after crushing the sample collected from Crusher plant & Screening Plant of Bagiaburu Mines, the final pulverized sample will be divided into three parts by coning and quartering. One part will be taken by the analyst for analysis and another part will be taken by the OMDC Quality Control Section's representative /Officer and the 3<sup>rd</sup> part will be preserved as umpire's sample packet with signed and sealed condition to be kept under lock and key with OMDC for analysis in case of dispute.

Sampling and analysis should be as per BIS norms / standards.

The agency should have inspect the mines and conduct physical size analysis and chemical analysis on regular basis. Whenever the stack will be made, the agency also conduct stack sampling as per requirement of OMDC. As and when required, the agency will perform & furnish the conversion factor & W.V.R of the finished product of Iron ore as per requirement of OMDC.

The agency will arrange requisite number of his experienced and skilled/semiskilled workers suitable for the job and will responsible for the arrangement of their gate passes, insurance of workers as required shall be borne by him. The agency shall abide by all statutory regulations of the central and state Government in respect of workers employed by him for the above work.

The agency is advised to get in touch regularly with OMDC for further details and all other relevant instructions pertaining to the job.

The agency should have well equipped Laboratory with adequate man power & proper infrastructure to determine the chemical constituents present in Iron Ore.

**2. Quantities: Approx. 30,000/ Month**

However this is just an indicative figure, which is subject to variation (Upward or down ward) as per requirement of OMDC and this shall not be a cause of dispute with regard to the rate, terms and condition etc.

The agency under no circumstance can cite this figure for making alteration / adjustment in the term of the contract.

**3. CONTRACT PERIOD:: 02 months w.e.f. the date of issue of the Work Order.**

- i. The period may be extended for a further period of 1 (One) month in the same terms and conditions subject to the satisfactory performance of the contractor(agency).
- ii. The contract period may be terminated by giving 07 days notice if any unsatisfactory performance found with the agency.

**4. EARNEST MONEY DEPOSIT:**

4.1 Tender must be accompanied by an EMD amounting to **Rs. 5000/-**(Rupees Five Thousand) only form of DD/PO/BC in favour of "**The Orissa Minerals Development Company Ltd.**", payable at **Barbil** from any Nationalised Bank/ Scheduled Commercial Bank .

4.2 EMD of unsuccessful bidder will be returned after opening of the Price Bid/Finalisation of tender. The EMD amount shall not bear any interest. In case the awarded bidder denies accepting the work order/Contract, their EMD shall be forfeited.

4.3 EMD of successful bidder will be converted into security deposit.

4.4 Return of Security deposit will be made after successful completion of work.

**5. ELIGIBILITY CRITERIA:** To qualify techno –Commercial bid the agency must have following:

1. The agency must have well equipped analytical Laboratory in Joda – Barbil region with adequate man power & proper infrastructure to determine the chemical constituents present in Iron Ore. Their local Laboratory must have valid NABL accreditation certificates.

2. Experience certificate of handling (Sampling & analysis) of Iron Ore at different mines.

3. Income Tax PAN Card.

4.GST Registration Certificate

5. An undertaking by the agency regarding non-blacklisting / non-debarment in OMDC or PSUs.(Annexure -II )

All documents along with tender shall be self-attested by the authorized signatory of the bidder/firm/company with official seal.

a. All documents along with tender shall be self-attested by the authorized signatory of the bidder/firm/company with official seal.

b. Submission of any forged document will attract legal action including the rejection of Tender or cancellation of contract at the risk and the cost of the agency, if awarded.

**6. . PRICE BID:**

Bidders are required to quote their rate both in figures & words in the prescribed "**Price Bid**" format given in Part-II ( **Annexure-III** ) of the tender schedule and no conditions (i.e. deviations / assumptions / stipulations /clarifications / comments / any other request) whatsoever and the conditional offers will be rejected. The rates so quoted shall be inclusive of all taxes (Excluding GST) which will be paid as per applicable. **The agency will be selected based on L-1 basis .**

**7. EVALUATION OF THE BIDS:**

(i)The Part-I ( **Annexure-I** ) Techno commercial bid: Parties who will fulfill all requisite conditions of eligibility criteria, will be construed as technically qualified and may be considered for Part-II Price Bid.

.The bidder will be selected on the basis of lowest rate quoted in the price bid.

8. **DATE OF COMMENCEMENT OF WORK:**

The agency shall commence the above scheduled work from the date of issue of LOI/work order.

9. **PAYMENT TERMS:**

Payment of bills shall be released to the agency through NEFT/ RTGS subject to submission of details of Bank A/c, Branch, IFSC code, etc.

[i] The agency shall submit the bills in triplicate with enclosed certificate on monthly basis to the BUSINESS HEAD who shall be forwarded to concerned Quality Control Department of the company for checking the quality parameter then who shall forward the same to the respective Mines Manager & D.G.M(Mines) Agent of Mines of O.M.D.Co Ltd. The D.G.M (Mines) Agent ,will recommend/certify the same to the finance department for consideration of payment to the agency.The pyment will be released after approval from B.H.

Business Head

10. **TENDER SUBMISSION:**

The tender Documents complete in all respect shall be submitted in 2 (two) parts i.e Part – I:Techno-Commercial Bid and Part-II: Price Bid sealed in 2 (Two) separate envelopes and clearly super scribing PART- I “Techno- Commercial Bid” & PART –II “Price Bid” on the respective envelopes with the Tender Notice Number. Both the Bids i.e Techno-Commercial and Price Bid shall be sealed in a 3<sup>rd</sup> separate envelop with complete tender details super scribing Tender Notice No & Date, Name & Address of the Bidder and addressed to **Business Head, The OMDC Ltd., At/P.O.- Thakurani, Via – Barbil, Dist. Keonjhar, Odisha, Pin-758 035.**

**Tenders shall have to be submitted/dropped in the Tender Box of the office of the finance department, OMDC Ltd, AT/ P.O. Thakurani, Via- Barbil-758035, Dist.- Keonjhar (Odisha)**

Tender not submitted with Cost of tender Paper, EMD, Part - I and Part - II in separate covers properly sealed as prescribed above shall be considered as invalid and will be rejected.

The company shall not be liable for any delay in submission of the tender documents due to postal delay and no extension of date for tender submission / tender opening shall be given for this reason.

The tender document shall have to be signed by the bidder in each page and the terms & conditions must not be altered; failing which, the tender will be rejected.

Tender form containing clerical or arithmetical mistakes may be rejected.

Tender form containing over written or erased rate or rates and amount not shown in figures and words in English will be liable to rejection.

Any request from the bidder in respect of additions, alterations, modifications etc of either terms or conditions or rates of his tender after opening of the tender may lead to rejection of his tender.

11. **AWARD OF CONTRACT:**

Award of contract shall be made at the absolute discretion of OMDC. The company reserves the right to reject any part or whole of the tender without assigning any reason whatsoever. For such cancellation the bidders shall not be entitled to claim any cost, charges, expenses incidental to or incurred by him through or in connection with the preparation and submission without assigning any reason whatsoever.

OMDC also reserves the right to accept or reject any part or full of the tender without assigning any reason whatsoever, OMDC also reserves the right not to accept the lowest offer and to divide the work amongst more than one agency.

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Bhubaneswar, Odisha-75001**PART-I****TECHNO COMMERCIAL BID: CHECK LIST)**

**Sub.:** ““Sampling & analysis work of Iron Ore ( ROM, finished products, fines and stack sampling at our Bagiaburu Mines of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA).”

**TENDER NO: OMDC/Q.C /2023-24/02****DATE: 28 / 02 /2024**

1	Name of the Bidder		
2	Address of the Bidder (Registered Office, Phone no., E-mail)		
	<b>Please tick (√) mark as applicable</b>	<b>Enclosed</b>	<b>Not Enclosed</b>
3	Experience :		
4	NABL valid certificate		
5	Copy of Income Tax PAN Card		
6	Copy of GST Registration		
7.	Detail list of man power		
8.	Undertaking for non-blacklisting / non-debarment in OMDC or PSUs.		
9	Earnest Money Deposit of Rs.5000/-		

**CERTIFICATE TO BE GIVEN BY THE BIDDER:**

I/we certify that the above-mentioned particulars are correct and true to the best of my / our knowledge. In case any statement made above is found incorrect, my / our tender may be rejected by the company.

Further, I/we also certify that I/we have visited the site and got acquainted with local conditions. My/our price bid is based on the basis of our full understanding about the job. I/we also authorize the company to forfeit my earnest money in case I/we fail to take up the job in the event of acceptance of my/our tender by OMDC.

**SIGNATURE OF THE BIDDER  
WITH SEAL & DATE**

**UNDERTAKING**

**To**

***The Business Head  
The Orissa Minerals Dev. Co. Ltd  
Thakurani  
Barbil- 758035  
Koenjhar (Odisha)***

**Sub:** "Sampling & analysis work of Iron Ore ( ROM, finished products, fines and stack sampling at our Bagiaburu Mines on day to day basis (regular basis)

**Tender Notice No. : OMDC/Q.C/2023-24/02**

**DATE: 28 / 02 /2024**

Dear Sir,

In response to the tender invited by you I/We examined all conditions and other terms and conditions of the contract, I/We agree to abide by all instructions in these documents attached here to and hereby bind myself/ourselves to execute the work as per schedule stipulated in the Tender Notice.

I/We also undertake that I/we have not been blacklisted by any PSU or debarred by OMDC at any time. I/We enclose herewith the required documents.

Yours faithfully,

Signature of the tenderer With Seal

Encl: List of documents

1. Tender Schedule
2. Part-I Techno commercial Bid
3. Part-II Price Bid.



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**PRICE BID**

“Sampling & analysis work of Iron Ore ( ROM, finished products, fines and stack sampling at our Bagiaburu Mines of THE ORISSA MINERALS DEVELOPMENT COMPANY LIMITED, AT/PO- THAKURANI, VIA- BARBIL-758035, DIST- KEONJHAR, (ODISHA).”

**TENDER NO: OMDC/Q.C /2023-24/02****DATE: 28 / 02 /2024**

<b>Place of work</b>	<b>Descriptions of work</b>	<b>All inclusive rate Rupees/MT. (Excluding GST)</b>
Bagiaburu Iron Ore Mines, 21.52 Ha. Area	“Sampling & analysis work of Iron Ore ( ROM, finished products, fines and stack sampling) at our Bagiaburu Mines on day to day (regular) Basis.”	RS.  .....

(Rs. In word: )

**Full address.....****Signature of the tenderer with Seal**